

**EXECUTIVE SUMMARY**

**On September 21, 2023 Nicholls State University released a Request for Proposals (RFP) to lease facilities for food service operations pursuant**

**to the RFP. The RFP was answered by Sodexo and the lease agreement was mutually agreed upon in writing by both parties. The leased space**

**is 29,700 square feet of space within the Donald G. Bollinger Memorial Student Union.**

**FINANCIAL TERMS:**

**For Nicholls State University providing leased space to Sodexo, Sodexo will provide Nicholls with**

**receipts from all cash sales including fast food operations, except for National Brands. Sodexo**

**Sodexo shall provide \$3,500,000 for food service facility renovations and for the purchase and installation of food service equipment, area treatment, signage and marketing materials and other costs associated with the Campus Food Service Program on Nicholls' Premises**

**Sodexo shall provide Nicholls with a facility refresh fund in the \$250,000 per year for the term of the agreement, which shall be maintained by Sodexo and accrued on an annual basis**

**Sodexo shall provide a Furniture, Fixtures, and Equipment Fund in the amount of \$200,000 per year:**

**Sodexo shall reimburse Nicholls for utilities and for garbage removal costs for the Cafeteria food service operations**

**Sodexo shall provide a minimum of \$35,000 of in-kind catering services as requested by the President and to be increased by \$500 each year:**

**Sodexo will provide pre-season (August) meals for football and other sports (athletes, coaches, and training staff) and provide 1,250 meal passes to the Athletic Director who will distribute the meal passes to the coaching staff**

**Sodexo commits to providing food and beverages for the annual University Fall and Spring Convocation**

**Sodexo will provide Nicholls with a \$50,000 Growth Fund payment for gross receipts greater than \$8 million and an additional \$50,000 for each additional \$2 million of gross receipts. Sodexo will also provide an additional \$30,000 for FF&E maintenance and repair costs**

## **RECOMMENDATION**

**BE IT FURTHER RESOLVED, that Dr. John J. Clure, Jr., President of Nicholls State University, is hereby designated and authorized to execute any and all documents necessary to execute this agreement.**

**AND FURTHER, that Nicholls State University will provide the UL System Office with copies of all final executed documents for UL System and Board Files.**

**Nicholls State University**

**Office of the President**

P.O. Box 2001 | Thibodaux, LA 70310 | 985.448.4003 | 985.448.4920 [F]

January 31, 2024

**Via Electronic Transmittal Only**

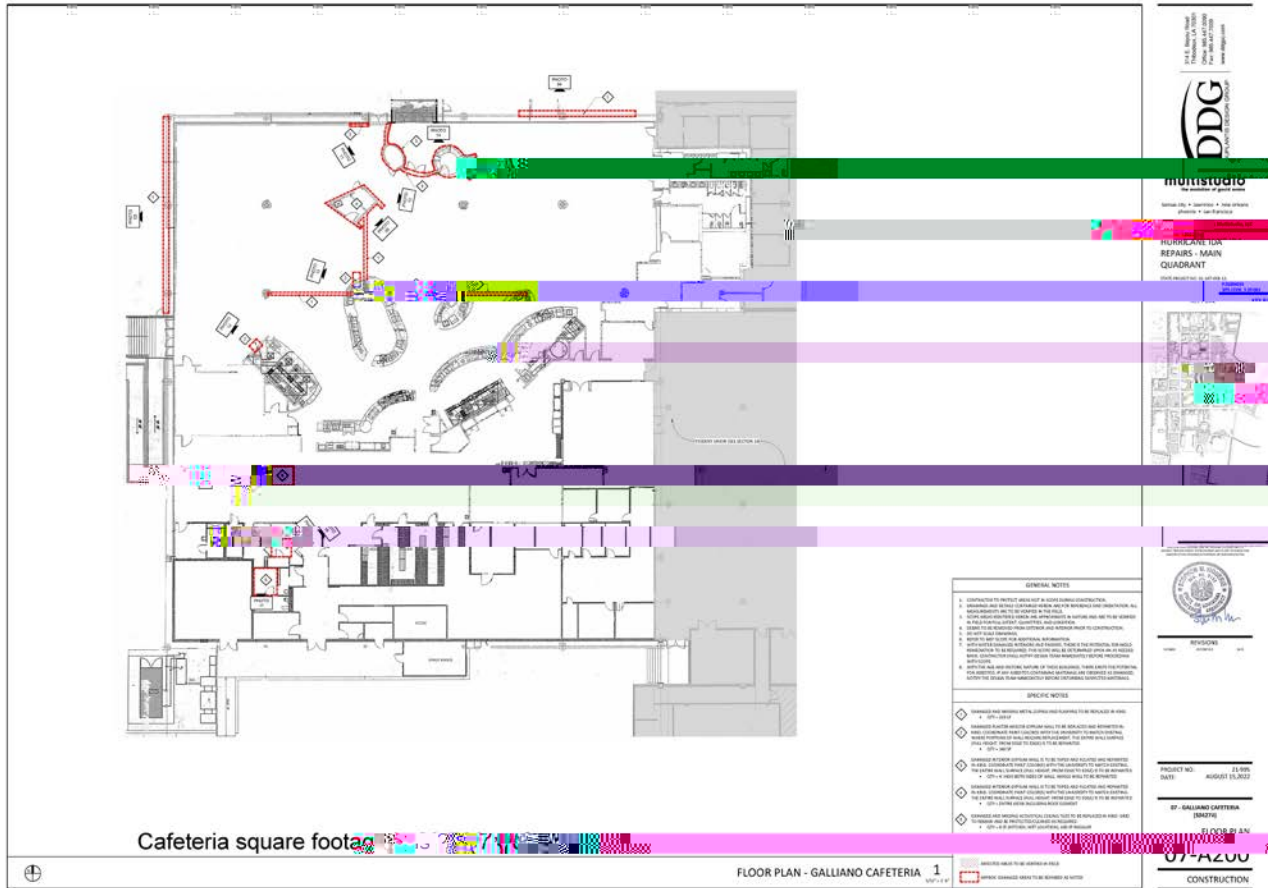
President Rick Gallot  
University of Louisiana System  
1201 North Third Street, Suite 7-300  
Baton Rouge, LA 70802

Dear President Gallot:

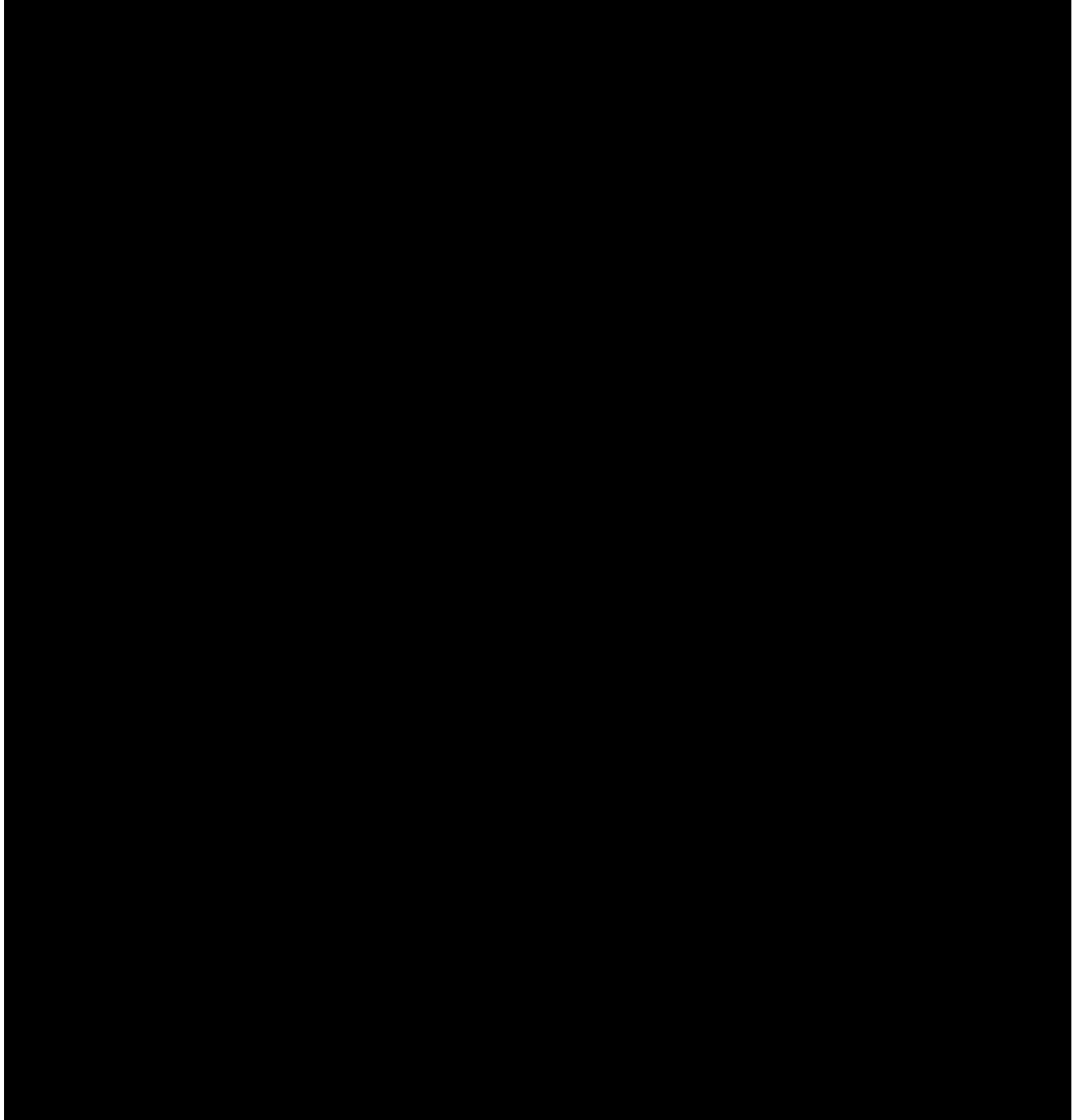
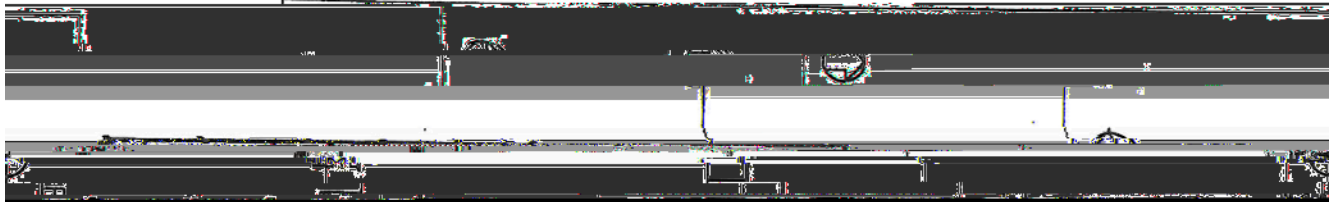
Nicholls State University requests



# Nicholls Food Service lease Executive Summary



**Nicholls Food Service lease  
Executive Summary**



**BOARD OF SUPERVISORS  
UNIVERSITY OF LOUISIANA SYSTEM**

**RESOLUTION**

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**FINANCE COMMITTEE**

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**Fiscal Year 2023**

**Item I.4.** ~~UNIVERSITY OF LOUISIANA SYSTEM~~ request for approval of payments made by nonprofit organizations to employees of the University of Louisiana System during Fiscal Year 2023 in accordance with provision of Louisiana Revised Statute (R.S.) 17:3390(F).

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R.S. 17:3390(F) provides that any request for payments of over one thousand dollars for any single transaction to, or on behalf of, or to reimburse the expense of a public employee of a public higher education institution or a public employee or officer of a management board of a public higher education institution by a nonprofit organization shall be approved in writing by the appropriate public higher education management board in accordance with written policies and procedures.

In accordance with PPM FB-IV.-6, we are requesting that Board of Supervisors for the University of Louisiana System approve the schedule of payments made by nonprofit organizations to university employees during the Fiscal Year Ended June 30, 2023. Individual campuses submit quarterly reports of payments that exceed one thousand dollars made by nonprofit organizations to university employees, which have been compiled into the attached schedule.

**RECOMMENDATION**

**ION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System hereby approves the University of Louisiana System's request for approval of payments made by nonprofit organizations to employees of the University of Louisiana System during Fiscal Year 2023 in accordance with provisions of Louisiana Revised Statute (R.S.) 17:3390(F).

**BOAR D OF SU PER V**  
**U NI V ER SI T**

**FI NANCE COMMI T T**

**F 22, 2024**

**I n I . 5. U** **of L a S** financial status of alternatively financed  
proj ects for six months ended December 31, 2023.

**E K C U T I V**

Presente s a summary of financial activities of the UL System s alternatively financed  
capital proj ects for six months ended December 31, 2023. This information was obtained from  
standardized financial reports and certifications submitted by each university.

This is a report only and no action by the Board is necessary.



BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM

FINANCE COMMITTEE

February 22, 2024

- Item I.6. University of Louisiana System's discussion of Fiscal Year 2023-24 second quarter financial reports and ongoing assurances.

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