

- G. Drop, Add and Change Fees. A transaction fee for a drop, add, or change of section may be assessed when the transaction is for the convenience of the student. All transactions for the convenience of the university and beyond the control of the student shall be without charge.
- H. Building Use Fee. Each institution shall charge a building use fee to be dedicated to the construction and/or renovation of academic or academic-related facilities as defined by law.
- I. Vehicle Registration Fee. System institutions are authorized to assess vehicle registration fees with Board approval. The income from these registrations shall be used for construction, repair, maintenance, security and operation of parking facilities including streets, roadways, walks, buildings and walkways leading into such parking facilities and for the purchase and maintenance of vehicles where there is a student transit system in use to serve off-campus parking. Institutions may also establish and collect fines for parking and traffic violations on campus. (Revised 8/23/2018)
- J. Academic Enhancement Fee. System institutions are authorized to charge each student an Academic Enhancement Fee not to exceed \$25 per semester.
- K. Self-Assessed Fees. All self-assessed fee proposals voted by the students upon themselves and their successors shall be submitted to the Board for its initial approval prior to the student vote. It is unnecessary to resubmit this item for Board approval subsequent to the students' voting. The Board shall approve any increases of student-assessed fees.
 - 1. Proposal Requirements
 - a. All proposals for fee increases shall include a complete justification, a projection of annual revenues generated by the fee, anticipated expenditures by line item, terms of assessment, voting methodology, the SGA resolution authorizing the proposal (with associated vote), and communication plans to publicize the proposal.
 - b. Voting for student assessed fee proposals shall be scheduled to coincide with regular campus elections such as Homecoming Court, SGA elections, etc. in order to maximize participation.
 - c. Campuses shall maintain a record of final votes, the percentage of eligible students participating in the vote and actual communication plans employed to promote awareness of each particular fee proposal. (Revised 8/26/2011)

2. Automatic Renewal

- a. All student self-assessed fees, except fees used to secure bonded indebtedness shall be renewed automatically on an annual basis, but shall be subject to a recall referendum (as provided below) and shall be subject to the supervision and management authority of the Board (BYLAWS Sect. 5 RULES of the Board of Supervisors for the University of Louisiana System).
- b. All student self-assessed fees used to secure bonded indebtedness shall remain irrevocable until final payment on the bonds, but thereafter shall be subject to the Oversight Committee and the supervision and management authority of the Board (BYLAWS Sect. 5 RULES of the Board of Supervisors for the University of Louisiana System).

3. Oversight Committee

- a. Each institution shall form a Student Self-Assessed Fee Oversight Committee. The chairperson of the committee shall be elected by the voting members of the committee and will vote only in the event of a tie. Committee membership as determined by each institution shall include, but not be limited to:
 - i. The Chief Business Affairs Officer and the Chief Student Affairs Officer, or their respective designees, each of whom will have a voice, but will not vote.
 - ii.

office may enroll for undergraduate or graduate instruction at a reduced fee schedule. Dependents of such employees may also enroll in undergraduate instruction at a reduced fee schedule. (Revised 8/09) See PPM

- P. Fee Exemptions for Senior Citizens. Any person 60 years of age or older who registers for three credit hours or less per semester may do so at no charge except for the application fee, technology fee, and any other course-specific fees such as laboratory fees. Credit hours enrolled in by such individuals in excess of three hours will require payment of the usual charges.
- Q. Council for the Development of French in Louisiana (CODOFIL) Tuition Waiver. As part of an ongoing international accord between the State of Louisiana and France, the French Community of Belgium, Quebec, and the Maritime Provinces of Canada, institutions within the System are authorized to waive mandatory registration and non-resident fees for one year to qualified residents of the countries/provinces listed above. The maximum number of fee waivers to be awarded at any one time shall be as follows:
1. Eight at the baccalaureate level,
 2. Four at the master's level, and
 3. Two at the doctorate level.

To qualify for the program, each candidate must:

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